

Renton Area Youth & Family Services

Job Description

Position: Family Support Specialist

Reports to: Family Support Specialist Supervisor

GENERAL DESCRIPTION

By using the Parents as Teachers Foundational curriculum, the Family Support Specialist (FSS) provides culturally relevant home-based parenting education and support to young parents who are parenting a child 0 – 6 years old. The FSS will also coordinate early interventions if developmental delays are identified or if basic needs are not being met ensuring families are connected with community resources to address the family's needs.

JOB RESPONSIBILITIES & DUTIES

- Screen new referrals to ensure the program is appropriate for their needs, provide an initial needs assessment, complete onboarding paperwork, and provide timely follow-up with referring agencies
- Provide culturally competent home visits to each participant 2 times per month using the Parents as Teachers personal visit plans and other supplemental materials
- Provide participant referrals and linkage to a wide variety of community resources to support participant's needs and independence goals
- Conduct annual developmental progress assessments that include social-emotional, vision, hearing and health issues
- Assist in the planning and implementation of monthly group meetings
- Develop and maintain cooperative working relationships with staff at public health, hospitals, schools and other community service providers
- Maintain accurate, up-to-date participant records and complete agency and program statistical and evaluation information
- Actively participate in reflective supervision meetings, team meetings and monthly all staff meetings

QUALIFICATIONS

- Previous experience working with young families within a diverse newcomer population
- Knowledge of family support principles, parent-child interaction and child development
- Knowledge of the dynamics of child abuse, neglect and domestic violence
- Proven ability to establish trusting relationships with at-risk youth and families
- Proven ability to manage the needs of an assigned caseload and related job duties
- Previous home visiting experience a plus
- Bilingual candidate preferred
- Must have reliable transportation, valid driver's license, safe driving record and auto liability insurance
- High school diploma or GED required

We are committed to building a team that represents a variety of backgrounds, perspectives, and skills. We believe diverse hiring is essential to the quality of our programs. The more inclusive we are, the closer we are to our vision of a strong, hopeful and supportive community.